

**REGULAR MEETING**

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor West. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

**ROLL CALL**

- Mayor Rich West
- Alderman Nik Bradley
- Alderman Gary Schneider - ABSENT
- Alderman Janet Karrenbrock
- Alderman Don Hendrich
- City Clerk Karen Hotfelder
- Attorney Steve Martin

**PLEDGE OF ALLEGIANCE**

Mayor West led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Alderman Bradley made a motion, seconded by Alderman Karrenbrock to approve the agenda with the changes of order. Motion passed unanimously.

**APPROVAL OF MINUTES**

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock approve the minutes of May 8, 2018 and May 22, 2018 with typo corrections. Motion passed unanimously.

**OPEN FORUM**

1. Pat Moeslein – 3637 Mill St. – Request to Make Mill St. One-Way – Mrs. Moeslein cited numerous accidents and speeding on Mill St. She notified St. Charles County Police and they cited several speeding violators. She believes if the street were one-way this would avoid the street being used as a cut-through and would reduce accidents and speeding. Mayor West stated the Board would take her suggestion under advisement.
2. Mayor West announced he was sponsoring an event for a fundraiser for State Representative Brian Spencer. There were will a Pig Roast available with a contribution and fireworks for community free-of-charge.

**FINANCE REPORT**

1. City Clerk Hotfelder submitted the May 2018 Balance Sheets.
2. City Clerk Hotfelder reported that the 2017 Audit would begin on July 11, 2018.

**ENGINEERING REPORT** – Kurt Kutter of Cochran submitted the following report:

1. Hwy Z and Hwy D Sidewalk Project Update – Final inspection has been completed and the close out process is in progress.
2. Schutzen St./ Peter St. Drainage Project Update – The project is completed and is waiting for grass to take hold.
3. Dollar General Update – Waiting on signed easement for detention basin.
4. The Quarry Wine Garden – Joe Nusrala was present. Kurt Kutter reported on his site visit noting the trash enclosure had not been completed. Joe stated he would have it done within 2 weeks. Kurt reported that 3 of 5 light poles are not up and Joe responded that they would be up the following day. Joe submitted his sign plan with new electrical drawings. A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to approve an extension for the temporary sign until September 12, 2018. Motion passed unanimously. Joe also submitted an amended site plan to his engineer but the work will not be completed for two weeks. After approval, the gravel parking lot will have to go to the Board of Adjustment for review.
5. Grant Application for Sidewalk Extension Project Update – The City share of the project would be \$129,269.68 to extend the sidewalk from the existing sidewalk to the library. A motion was made by

Alderman Hendrich and seconded by Alderman Bradley to approve the \$1213.29 application fee to apply for the grant. Motion passed unanimously.

**BUILDING INSPECTION REPORT**

The status report was reviewed.

**OLD BUSINESS**

1. Comprehensive Plan Update – Mayor West reported that Todd Streiler had presented Chapter One of the plan to the Planning and Zoning Commission last week and would start meeting with the Stakeholders.
2. City of New Melle v. Sullivan et al Update – Attorney Martin – Court is set for Trial Prep on June 29, 2018.
3. New Melle Parade – June 16, 2018 11:00 a.m. – Mayor West reported there were 39 entries and he has contacted the St. Charles County Police to direct traffic for the event.
4. St. Charles County Highway Department Report – The Road Committee will look at a snow removal contract for next winter. The report will be reviewed by the Board at the next meeting.

**NEW BUSINESS**

1. Barry Nuss – Building Code Enforcement – Proposal for Building Inspections – Barry was present to present his credentials and qualifications. He also has professional liability coverage and will be working with Chris Cudihee. The Mayor will check references and report back to the Board.
2. Telephone and Internet Service Update – City Clerk Hotfelder stated the billing was still not correct and will be investigated this week.
3. The Greenwood Group Landscape Contract – Pete Schepis met with City Clerk Hotfelder earlier in the week and submitted copies of his notice to his clients and a copy of the articles published in the St. Louis Post Dispatch regarding his lack of employees due to no receiving his H-2B laborers. Upon review of the documents, the City will continue its contract. The bushes in the triangle will be removed but new ones will not be planted until fall due to weather conditions.
4. Approve Boundary Adjustment for 902 Windy Meadows Ct. Contingent on Engineering Comment Completion as recommended by Planning and Zoning Commission – A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to approve the boundary adjustment contingent on completion of the engineering comments. Motion passed unanimously.
5. Appoint Rich Kern to Board of Adjustment – A motion was made by Alderman Hendrich and seconded by Alderman Bradley to appoint Rich Kern to the Board of Adjustment. Motion passed unanimously.

**ADJOURNMENT**

Alderman Hendrich made a motion to adjourn at 8:05 p.m., seconded by Alderman Karrenbrock. Motion passed unanimously.

Respectfully submitted,

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Karen Hotfelder, City Clerk