

**PUBLIC HEARING**

The Board of Aldermen of the City of New Melle, 145 Almeling St, New Melle, MO held a Public Hearing for the purpose of citizen input on the proposed tax rate on all real, personal and other tangible property for the 2018 tax year. The proposed tax rate is \$.4963 per \$100 assessed valuation. (2017 Tax Rate was \$.4891)

Ken Birk stated the City’s tax is 7% of his total tax bill. He suggested that the City needs to show the citizens what they are getting for with their tax dollars. There was no other public input.

**REGULAR MEETING**

The City of New Melle Board of Aldermen meeting was called to order at 7:07 p.m. by Mayor West. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

**ROLL CALL**

- Mayor Rich West
- Alderman Nik Bradley - Absent
- Alderman Gary Schneider
- Alderman Janet Karrenbrock
- Alderman Don Hendrich
- City Clerk Karen Hotfelder
- Attorney Steve Martin

**PLEDGE OF ALLEGIANCE**

Mayor West led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda as submitted. Motion passed unanimously.

**APPROVAL OF MINUTES**

Alderman Karrenbrock made a motion, seconded by Alderman Hendrich to approve the minutes of August 14, 2018. Motion passed unanimously.

**OPEN FORUM**

There were no Open Forum comments.

**FINANCE REPORT**

1. City Clerk Hotfelder submitted the August 2018 Balance Sheets.
2. The 2017 Audit was submitted. There were no comments from the auditors. A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to accept the findings of the 2017 Audit as presented. Motion passed unanimously.

**ENGINEERING REPORT**

1. Sidewalk Phase II Grant Application – Kurt Kutter reported that the City’s application was not selected. He said that Jason Lange of East-West Gateway told him to continue to submit.

**BUILDING INSPECTION REPORT**

1. Update on Process with St. Charles County Building Department – City Clerk Hotfelder reported that the process is in place and the website will be updated with the steps for obtaining a building permit.
2. Completed Inspections at Dollar General – Bob Barclay, former building inspector, submitted the inspection forms for the completed inspections at Dollar General so far. Ken Birk stated that the siding was

not what was agreed upon and contacted Overland Engineering. They will contact the construction company to make the correction to stucco and brick.

### **INTRODUCTION OF BILLS**

**BILL #426 – ORDINANCE 412 – AN ORDINANCE ESTABLISHING THE ANNUAL RATE OF TAX LEVY FOR THE YEAR 2018 ON ALL PROPERTY WITHIN THE CITY OF NEW MELLE, MISSOURI**

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to conduct the first reading of Bill #426 by title only. Motion passed unanimously.

Mayor West read Bill #426 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #426.

Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to conduct the second reading of Bill #426 by title only. Motion passed unanimously.

Mayor West read Bill #426 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the second reading and adopt Bill #426 as Ordinance 412. Vote: Hendrich aye, Karrenbrock aye, Schneider aye.

### **OLD BUSINESS**

1. Update on Comprehensive Plan – Public Meeting Wednesday, September 26, 2018 at 7:00 p.m. at the New Melle Sports and Recreation Center for public input on future of New Melle.
2. City of New Melle v. Sullivan et al Update – Attorney Martin – The next court date is Friday, September 28, 2018 to be set for trial.
3. St. Charles County Road Department Financial Statement – A motion was made by Alderman Karrenbrock and seconded by Alderman Hendrich to send a letter of termination of the agreement for Road Maintenance to St. Charles County effective January 1, 2019. Motion passed unanimously.
4. Snow Removal Bidding – Alderman Karrenbrock – A motion was made by Alderman Hendrich and seconded by Alderman Schneider to have Cochran Engineering prepare a RFP for snow removal for the 2019 year. Motion passed unanimously.
5. Property at Intersection of Forstell Rd. and Hwy Z – Mayor West – no action taken.
6. City Hall Maintenance Bids – City Clerk Hotfelder – no other bids have been received.
7. City Limit Sign on Hwy D – Mayor West – The Mayor contacted the Highway Department.
8. German Society 30 Year Anniversary – September 14-16, 2018 – There will be 10 residents from Germany coming to New Melle. The Mayor will participate in the Sunday events and dinner.

### **NEW BUSINESS**

1. Approve The Quarry Wine Garden Plat Consolidation and Rezoning to C-3 (Highway Commercial) as Recommended by the Planning and Zoning Commission – A motion was made by Alderman Hendrich and seconded by Alderman Schneider to approve the plat and rezoning. Motion passed unanimously.
2. Approve Record Plat for Dollar General as Recommended by the Planning and Zoning Commission – A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to approve the plat. Motion passed unanimously.
3. Approve Amended Planning and Zoning Map for Inclusion of R-1D (Single-Family Residential) Zoning as Recommended by the Planning and Zoning Commission – A motion was made by Alderman Hendrich and seconded by Alderman Schneider to approve the amended map. Motion passed unanimously.
4. Approve Conditional Use Permit for Immaculate Heart of Mary Catholic Church for Three (3) Columnbariums and 174 Additional Burial Lots as Recommended by the Planning and Zoning Commission – A motion was made by Alderman Karrenbrock and seconded by Alderman Hendrich to approve the conditional use. Motion passed unanimously.
5. Approve Sign Permit for Tidd Realty as Recommended by the Planning and Zoning Commission – A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to approve the sign permit. Motion passed unanimously.
6. Approve Drafts of Amended Sign Ordinances as Recommended by the Planning and Zoning Commission – Ken Birk reviewed the documents and found they were incomplete. City Clerk Hotfelder will resubmit the drafts to the P&Z Commission at their next meeting.

7. City Clerk Position – Karen Hotfelder Retiring December 31, 2018 – The Mayor and Board of Aldermen will interview candidates prior to the next meeting, October 9, 2018.

**ADJOURNMENT**

Alderman Schneider made a motion to adjourn at 7:52 p.m., seconded by Alderman Karrenbrock. Motion passed unanimously.

Respectfully submitted,

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Karen Hotfelder, City Clerk