

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:00 by Mayor West. The Meeting was held at City Hall, 145 Almeling Street, New Melle, Missouri 63365

ROLL CALL

Mayor Rich West

Alderman Janet Karrenbrock

Alderman Don Hendrich

Alderman Gary Schneider

Alderman Nik Bradley

City Clerk Marcia Gay

Attorney Steve Martin

Also present Kurt Daniels, Cochran Engineering

PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance

APPROVAL OF AGENDA

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the Agenda. Motion passed unanimously.

APPROVAL OF MINUTES

Alderman Schneider made a motion, seconded by Alderman Bradley to approve the May 18, 2021 Minutes. Motion passed unanimously.

OPEN FORUM

None – Mayor West closed Open Forum

FINANCE REPORT

1. City Clerk Marcia Gay submitted the May 2021 Balance Sheets. Alderman Schneider made a motion, seconded by Alderman Hendrich to approve the balance sheets for May 2021. Motion passed unanimously.
2. Alderman Karrenbrock will investigate whether the City of New Melle qualifies for any Covid Relief Money available.

ENGINEERING REPORT

1. Cochran has submitted comments to Unified Data 1 on their site plan and is waiting for a response. Review of the site plan indicates the setbacks will not allow for the proposed plan.

Also a resolution to the detention requirements needs to be addressed. A motion to revise the detention measures to be consistent with surrounding municipalities was proposed by Alderman Karrenbrock, seconded by Alderman Hendrich. Motion passed unanimously. Attorney Steve Martin was asked to revise the Code to be comparative to St. Charles County.

2. American Data and Electric Site Plan review in progress.
3. Nathan Buehrle at Cochran Engineering has been reviewing road slab replacements in Sycamore Creek subdivision. Alderman Schneider recommended the City of New Melle

send out bids to repair the streets. Alderman Hendrich made a motion, Alderman Schneider seconded. Motion passed unanimously.

4. Mayor West recommended to Kurt Daniels, Cochran Engineering, to move forward with design plans and cost for developing the City property at Hwy's D & Z. Mr. Daniels will look at designing a building 2500 sq ft/3000 sq ft for the city, plus an outbuilding for future use. Mr. Daniels recommends a building aesthetically pleasing to fit into the comprehensive plan for the city.
5. Cochran Engineering has ongoing conversations with landowners regarding the Peter Street widening and storm sewer design.

OLD BUSINESS

1. Cochran Engineering will review and respond to Mr. Allen Hanner's Application for Rezoning from C2 to R1. The original application was made June 3,2020. A new application was submitted April 6,2021 but the comments from the original review need to be addressed and submitted back to Cochran. Mr. Hanner will discuss the options with Cochran Engineering for clarification.
2. Mayor West has been in contact with MoDOT for the city signs to be reestablished on Hwy's Z and D at the city limits. The Docu-sign app and communication issues have been an ongoing problem with moving forward. Once approval has been granted a permit for Dale's Signs will be in place.

NEW BUSINESS

1. City wide cleanup before the New Melle Festival was discussed to make this an annual event and place the costs involved in the 2022 budget.
2. The City of New Melle Board of Alderman voted to give St. Charles County a 90-day notification to cancel the contract with St. Charles County for Code Enforcement. Attorney Steve Martin will assist in writing a letter. Alderman Karrenbrock made a motion, seconded by Alderman Hendrich. Motion passed unanimously. The City of New Melle can issue a letter and a summons for a Code Enforcement infraction and the Mayor, representing the City, can then take a case to the Municipal Court. The City would look to hire a part-time experienced person for Code Enforcement.
3. City Clerk Gay provided copies of correspondence, minutes and bank statements regarding any agreements and charges/payments with Catala for final billing. Mayor West will review the documents for a final amount to be invoiced.

ADJOURNMENT

Alderman Schneider made a motion, seconded by Alderman Hendrich to adjourn at 7:30 p.m. Motion passed unanimously.

Respectfully submitted.

Marcia Gay, City Clerk

