

**REGULAR MEETING**

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor Steve Burt. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

**ROLL CALL**

- √ Mayor Steve Burt
- √ Alderman Brian Nelson
- √ Alderman Gary Schneider
- √ Alderman Janet Karrenbrock
- Alderman Trevor Goodman - Absent
- √ City Clerk Marcia Gay
- √ Attorney Steve Martin

**PLEDGE OF ALLEGIANCE**

Mayor Burt led the Pledge of Allegiance.

**INVOCATION PRAYER**

Alderman Schneider led the Invocation Prayer

**APPROVAL OF AGENDA**

Alderman Karrenbrock made a motion, seconded by Alderman Schneider to approve the agenda. Motion passed unanimously.

**APPROVAL OF MINUTES**

Alderman Nelson made a motion, seconded by Alderman Karrenbrock to approve the minutes of June 11, 2024, Regular Meeting. Motion passed unanimously.

**OPEN FORUM**

Ms. Laurette Nelson, 3669 Mill St., informed the city that the work being done on Mill St. by PWSD#2 has cracked her basement wall. She was encouraged to document any damage and submit complaints to PWSD#2 as that is not a city project. The future city project for improvements to Mill St. has not yet started but should alleviate any storm water issues from the past. Ms. Nelson wanted to know who has not signed the temporary construction easement. There were still a few that were being finalized.

Mr. Chris Caldwell, 169 Cooperwyck Rd., let the Board and public know that St. Charles County Parks has cancelled all proposed work at the New Melle Lake Park due to monetary constraints. The proposed playground, camping sites and other amenities may go forward sometime in the future.

Mr. Nathan Bibb, 514 Coppice Ct., spoke on behalf of local citizens for controlled growth of adjoining cities. As Ward 3 Councilmember for the City of O’Fallon, Mr. Bibb would like to talk to the Board about an annexation agreement with New Melle. The proposal is open for discussion.

With no further comments Mayor Burt closed Open Forum at 7:09

**FINANCE REPORT**

1. City Clerk Gay submitted June 2024 Balance Sheets. Alderman Schneider made a motion, seconded by Alderman Karrenbrock to approve the balance sheets for June 2024. Motion passed unanimously.

**INTRODUCTION OF BILLS/ORDINANCES**

BILL #499– ORDINANCE 484

AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI, ADOPTING SECTION 405.153 “R-1E” MUNICIPAL ORDINANCES OF THE CITY OF NEW MELLE, MISSOURI

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to conduct the first reading of Bill #499 by title only. Motion passed unanimously.

Mayor Burt read Bill #499 for the first time by title only.

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #499. Motion passed unanimously.

Alderman Karrenbrock made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #499 by title only, Motion passed unanimously.

Mayor Burt read Bill #499 for the second time by title only.

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to accept the second reading, and adopt Bill #499 as Ordinance 484.

Roll Call Vote: Nelson aye, Karrenbrock aye, Schneider aye, Goodman aye.

Mayor Burt declares Bill #499 approved and designates it as Ordinance 484

**ENGINEERING REPORT**

1. Kurt Daniels, Cochran Engineering, Mill St. Improvements and Schutzen St. Sidewalk Replacement. There 6 easements remaining to be acquired. Cochran sent a certified letter to the owner of 3628 Mill St., Michael Bystrom, in Scottsdale, AZ., but has not had a reply. Cochran Engineering will provide the plans to Ms. Nelson at 3669 Mill St. for additional reviews.
2. Pay Applications #2 and 3 from Karrenbrock Construction in the amount of \$7,290.00 for the Mill St. Improvement and Schutzen St. Sidewalk Replacement has been submitted for approval. Alderman Nelson made a motion to approve the pay application, seconded by Alderman Schneider. Motion passed unanimously.
3. Plans for the Forstell Rd. Trail have been received from Cochran Engineering and will be presented to the Board for review. A question was brought if whether the sidewalk can change to 5 ft. in some areas – but unlikely as the proposal was for 8 ft. Also, will the storm water channel into the creek from the trail – there is a swale on the finish grade for drainage.

**OLD BUSINESS**

1. The city is still waiting on additional bids to replace the damaged entrance ramp
2. An invoice has been sent to the owner of the overgrown property on Hwy Z to cover the cost of the city having to maintain the property.

**NEW BUSINESS**

1. The culvert on Foristell Rd. needs to be repaired. Since the road improvement project isn't in the near future, the road repair will be handled under the emergency repair contract.
2. Mayor Burt will contact King Contracting, Tree Trimming Contract, to mow the brush along Foristell and Holt Roads.
3. Karrenbrock Construction will handle replacing the broken flag pole rope. The replacement rope and flag were given to Karrenbrock to do the repair.

The next Regular Board of Aldermen Meeting will be TUESDAY, AUGUST 13, 2024, at City Hall, 145 Almeling St., 7:00 p.m.

**ADJOURNMENT**

Alderman Schneider made a motion, seconded by Alderman Nelson to adjourn at 7:43 p.m. Motion passed unanimously.

Respectfully submitted,

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Marcia Gay, City Clerk