

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor West. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

ROLL CALL

- Mayor Rich West
- Alderman Nik Bradley
- Alderman Gary Schneider
- Alderman Janet Karrenbrock
- Alderman Don Hendrich
- City Clerk Karen Hotfelder
- Attorney Steve Martin

PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance.

APPROVAL OF AGENDA

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda. Motion passed unanimously.

APPROVAL OF MINUTES

Alderman Schneider made a motion, seconded by Alderman Bradley to approve the minutes of January 9, 2018 and January 23, 2018. Motion passed unanimously.

OPEN FORUM

There was no Open Forum.

FINANCE REPORT

1. City Clerk Hotfelder submitted the January 2018 Balance Sheets.
2. The End of Year Reports were submitted as prepared by Allen Schulte, CPA of Botz Deal.
3. City Clerk Hotfelder submitted a printout of the insurance costs showing the minor increases for the past three years.
4. The 2016 Audit is complete and was distributed to the Mayor and Board. There were no comments made by the auditors for any corrections or concerns to the present procedures and policies.

ENGINEERING REPORT

1. Hwy Z and Hwy D Sidewalk Project Update – Kurt Kutter with Cochran Engineering was present to explain that a punch list had been issued and some items could not be done due to weather conditions. The other items will be completed soon.
2. Schutzen St./Peter St. Drainage Project Update – Bids were opened with JTL being the low bidder for Option #1 and Southern Ditching having the low bid for Option #2. The bids are good for 60 days. A motion was made by Alderman Schneider to accept the bid for Option #2 of Southern Ditching with Alternate #1, contingent on reference approval, seconded by Alderman Hendrich. Motion passed unanimously.

BUILDING INSPECTION REPORT

1. Status Report – There were new permits issued for an accessory building at Sycamore Creek and the building plans had been received for the Dollar General store.
2. A letter of resignation from Robert Barclay was submitted effective June 1, 2018.

INTRODUCTION OF BILLS

BILL 421 – ORDINANCE 407 – AN ORDINANCE AMENDING THE BUDGET FOR THE 2018 FISCAL YEAR FOR THE CITY OF NEW MELLE, MISSOURI was tabled to the next regular meeting.

OLD BUSINESS

1. Possible Purchase of City-Owned Property – Mayor West read an email from the owner of the property with the conditions of the sale. Mayor West expressed his desire to purchase the property. He suggested an appraisal and asked the Board if they were interested in proceeding. It was the consensus of the Board to take no action on the purchase at this time.
2. Comprehensive Plan Update – The Board unanimously agreed to proceed with the Comprehensive Plan Update as discussed.
3. Foristell Rd. Street Light – Cuiver River Electric submitted the purchase price for the new light. Alderman Hendrich made a motion, seconded by Alderman Schneider to approve the cost and proceed with the installation of the street light. Motion passed unanimously.
4. Review of Quarry Wine Garden Invoices – Joe Nusrala was present to notify the Mayor and Board that the Health Department had approved the building along with the full bar, full food license, and they were ready for their Business License from the City. He reported that the landscaping will be completed when the weather permits, the lights are there but they are waiting on the poles, all of the escrowed funds had been used, and they planned to open on Thursday, February 15, 2018 at 4:00 p.m. Their regular hours will be Monday through Saturday 11 a.m. to 11 p.m. and Sunday from 11 a.m. to 9 p.m.

NEW BUSINESS

1. Purchase of Road Signs for Foristell and Guardrail in Front of Maracas – Kurt Kutter stated that MoDOT will probably not pay for a guardrail as part of the sidewalk project. Road signs will be purchased for the curve on Foristell Rd.
2. Election Publication Costs – City Clerk Hotfelder reported that St. Charles County Election Authority notified her that the cost of publication of the April election in the newspaper would be \$750. The Board decided that the Clerk will continue to send individual notices to all registered voters.
3. Resolution Against Bigger Trucks – Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to prepare a Resolution to be sent to the State Legislators opposing the bill allowing larger truck on Missouri highways. Motion passed unanimously.
4. Dollar General – Kurt Kutter reported that the site plan had been received from Dollar General and a comment letter had been returned to them with 38 items to address.

ADJOURNMENT

Alderman Karrenbrock made a motion to adjourn at 7:56 p.m., seconded by Alderman Hendrich. Motion passed unanimously.

Respectfully submitted,

Karen Hotfelder, City Clerk