

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor West. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

ROLL CALL

- Mayor Rich West
- Alderman Nik Bradley
- Alderman Gary Schneider
- Alderman Janet Karrenbrock
- Alderman Don Hendrich
- City Clerk Karen Hotfelder
- Attorney Steve Martin

PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance.

APPROVAL OF AGENDA

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda with the changes of order. Motion passed unanimously.

APPROVAL OF MINUTES

Alderman Hendrich made a motion, seconded by Alderman Bradley approve the minutes of June 12, 2018 with typo corrections. Motion passed unanimously.

OPEN FORUM

1. Art Genasci – Building Code enforcement – Proposal for Building Inspector
Mr. Genasci stated that he had worked with the St. Louis County Housing Authority, the cities of Olivette, Frontenac, Florissant, O’Fallon, and St. Charles County. He currently was a restaurant owner and was working on a federal contract. He would like to work part-time for New Melle and plans to retire in 5 years. Mayor West will check on his past employers and contact him tomorrow.

FINANCE REPORT

1. City Clerk Hotfelder submitted the June 2018 Balance Sheets.
2. City Clerk Hotfelder reported that the 2017 Audit would begin on July 11, 2018.

ENGINEERING REPORT – Kurt Kutter of Cochran submitted the following report:

1. Dollar General Update – Grading has begun.
2. The Quarry Wine Garden – No progress has been made on the comments.
3. Grant Application for Sidewalk Extension Project Update – Application has been submitted and public comments have been requested.
4. Boundary Adjustment for 902 Windy Meadow Ct. Update – Completed and recorded. Building permit has been issued.
5. Immaculate Heart of Mary Cemetery Addition – Site Plan Application has been submitted. This will require a Conditional Use Permit and a plan showing the location of the 174 grave sites.

BUILDING INSPECTION REPORT

The status report was reviewed.

OLD BUSINESS

1. Comprehensive Plan Update – Todd Streiler submitted a report to the P&Z Commission and will plan to attend the New Melle Chamber of Commerce Meeting on Thursday, August 16, 2018 for input.
2. City of New Melle v. Sullivan et al Update – Attorney Martin – The face-to-face meeting has been postponed. Information that was requested has been set.

3. St. Charles County Highway Department Report Review – No action was taken. A cost estimate for snow removal needs to be submitted.

NEW BUSINESS

1. See Above Under Open Forum
2. Sign Permit for The Quarry Wine Garden – A motion was made by Alderman Hendrich and seconded by Alderman Schneider to approve the sign permit. Motion passed unanimously.
3. Review St. Charles County Agreement to Enforce Various Codes Adopted by New Melle – Attorney Martin stated that there were some inconsistencies and wording could be changed.
4. Approve Pay Application #1 to Southern Ditching in the Amount of \$27,418.97 for the Schutzen/Peters St. Drainage Repair Project as Recommended by Cochran Engineering – Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the payment. Motion passed unanimously.
5. Approve Pay Application #2 (Final) to Southern Ditching in the Amount of \$3,046.55 for the Schutzen/Peters St. Drainage Repair Project as Recommended by Cochran Engineering – Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the payment. Motion passed unanimously.
6. Approve Final Pay Application to Karrenbrock Construction in the Amount of \$8,636.16 for the Hwy Z/Hwy D Sidewalk Project as Recommended by Cochran Engineering – Alderman Hendrich made a motion, seconded by Alderman Schneider to approve the payment. Motion passed. Alderman Karrenbrock abstained.
7. Review Sample Copy of Snow Removal Bid – Alderman Karrenbrock submitted a sample bid sheet for snow removal services. No action was taken
8. Prosecution Procedures in St. Charles County Court for Municipal Violations – Attorney Martin – Tabled to next meeting
9. Property at the Intersection of Foristell Rd. and Hwy Z – Mayor West – Mayor West asked the Board about vacation the property to the adjoining property owners. No decision was made.
10. University of Missouri First Impact Program – Mayor West – Mayor West reported that Deanna Dothage from the School of Medicine, had contacted him regarding a new drivers' program offered free, asking if the city would like to host the event. It will be held in September 2018.

Alderman Karrenbrock made a motion to adjourn at 7:58 p.m., seconded by Alderman Hendrich. Motion passed unanimously. The next meeting will be August 14, 2018.

Respectfully submitted,

Karen Hotfelder, City Clerk