

**REGULAR MEETING**

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor West. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

**ROLL CALL**

- Mayor Rich West
- Alderman Nik Bradley
- Alderman Gary Schneider
- Alderman Janet Karrenbrock
- Alderman Don Hendrich
- City Clerk Karen Hotfelder
- Attorney Steve Martin

**PLEDGE OF ALLEGIANCE**

Mayor West led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Alderman Karrenbrock made a motion, seconded by Alderman Hendrich to approve the agenda. Motion passed unanimously.

**APPROVAL OF MINUTES**

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the minutes of September 11, 2018. Motion passed unanimously.

**OPEN FORUM**

1. Ken Birk asked that the Planning and Zoning Commission meeting date be changed to Tuesday, November 13, 2018 as the regular meeting date of November 6, 2018 is the Mid-term Election. The meeting will be on Tuesday, November 13, 2018 at 6:30 p.m. prior to the Regular Board of Aldermen Meeting.
2. Ken Birk stated that he will be attending the St. Charles County Comprehensive Plan Meeting.
3. Ken Birk is requesting that Todd Streiler update the schedule of the completion of the Comprehensive Plan.
4. Ken Birk stated that he had talked to the construction manager at the Dollar General and the brick work will be completed with the store planning to stock the shelves on October 22<sup>nd</sup>.

**FINANCE REPORT**

1. City Clerk Hotfelder submitted the September 2018 Balance Sheets. The 2018 Third Quarter Reports were also submitted. Allen Schulte CPA with Botz Deal produced those reports and approved reconciliation of all bank accounts for the 2018 Third Quarter. He also prepared the 2019FY Budget Worksheet.

**ENGINEERING REPORT**

1. Update on The Quarry Wine Garden – Kurt Kutter stated that he had not yet received the detention calculations even though the parking lot is completed.
2. Snow Removal Bids – The bid is out and bid opening is scheduled for Tuesday, Oct. 23, 2018 at 10:30 a.m. at the City Hall. Alderman Karrenbrock asked about an hourly bid but Kurt felt that there would be a lack of accountability.

**BUILDING INSPECTION REPORT**

1. The status reports were reviewed.

**INTRODUCTION OF BILLS**

BILL #427 – ORDINANCE 413 – AN ORDINANCE AMENDING CHAPATR 405. ZONING ORDINANCE ARTICLE XVII. SIGN ORDINANCE SECTION 405.860. DEFINITIONS OF THE MUNICIPAL CODE OF THE CITY OF NEW MELLE, MISSOURI

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the first reading of Bill #427 by title only. Motion passed unanimously.

Mayor West read Bill #427 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the first reading of Bill #427.

Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #427 by title only. Motion passed unanimously.

Mayor West read Bill #427 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the second reading and adopt Bill #427 as Ordinance 413. Vote: Hendrich aye, Bradley aye, Karrenbrock aye, Schneider aye.

**BILL #428 – ORDINANCE 414 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI ADDING SECTION 405.857. GENERAL SIGN REGULATIONS TO CHAPTER 405. ZONING ORDINANCE ARTICLE XVII. SIGN ORDINANCE**

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the first reading of Bill #428 by title only. Motion passed unanimously.

Mayor West read Bill #428 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the first reading of Bill #428.

Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #428 by title only. Motion passed unanimously.

Mayor West read Bill #428 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the second reading and adopt Bill #428 as Ordinance 414. Vote: Hendrich aye, Bradley aye, Karrenbrock aye, Schneider aye.

**BILL #429 – ORDINANCE 415 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI GRANTING A VARIANCE UPON APPLICATION OF JOE NSRALA FOR THE PROPERTY LOCATED AT 3960 HIGHWAY Z (CURRENTLY KNOWN AS THE QUARRY WINE GARDEN) TO ALLOW THE INSTALLATION OF A GRAVEL PARKING LOT**

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the first reading of Bill #429 by title only. Motion passed unanimously.

Mayor West read Bill #429 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the first reading of Bill #429.

Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #429 by title only. Motion passed unanimously.

Mayor West read Bill #429 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the second reading and adopt Bill #429 as Ordinance 415. Vote: Hendrich aye, Bradley aye, Karrenbrock aye, Schneider aye.

**BILL #430 – ORDINANCE 416 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI APPROVING THE RECORD PLAT FOR DOLLAR GENERAL LOCATED AT 4689 HWY Z**

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the first reading of Bill #430 by title only. Motion passed unanimously.

Mayor West read Bill #430 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the first reading of Bill #430.

Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #430 by title only. Motion passed unanimously.

Mayor West read Bill #430 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the second reading and adopt Bill #430 as Ordinance 416. Vote: Hendrich aye, Bradley aye, Karrenbrock aye, Schneider aye.

**BILL #431 – ORDINANCE 417 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI GRANTING A CONDITIONAL USE PERMIT UPON APPLICATION OF IMMACULATE HEART OF MARY CATHOLIC CHURCH FOR THE PROPERTY LOCATED AT 8 W. HWY D TO ALLOW A THREE-PHASE CREMATION GARDEN WITH THREE (3) COLUMBARIUMS AND ONE HUNDRED SEVENTY-FOUR (174) GRAVE SITES**

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the first reading of Bill #431 by title only. Motion passed unanimously.

Mayor West read Bill #431 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the first reading of Bill #431.

Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #431 by title only. Motion passed unanimously.

Mayor West read Bill #431 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the second reading and adopt Bill #431 as Ordinance 417. Vote: Hendrich aye, Bradley aye, Karrenbrock aye, Schneider aye.

**BILL #432 – ORDINANCE 418 – AN ORDINANCE APPROVING A RECORD PLAT CONSOLIDATION OF TWO PARCELS AND REZONING TO C-3 (HIGHWAY COMMERCIAL) FOR PROPERTY KNOWN AS THE QUARRY WINE GARDEN LOCATED AT 3960 HIGHWAY Z**

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the first reading of Bill #432 by title only. Motion passed unanimously.

Mayor West read Bill #432 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the first reading of Bill #432.

Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #432 by title only. Motion passed unanimously.

Mayor West read Bill #432 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the second reading and adopt Bill #432 as Ordinance 418. Vote: Hendrich aye, Bradley aye, Karrenbrock aye, Schneider aye.

### **OLD BUSINESS**

1. Comprehensive Plan Update – Mayor West reported on the Community Meeting held at New Melle Sports and Recreation. There were 38 in attendance. The residents broke into groups and discussed the future likes and dislikes for the City. The meeting was successful.
2. City of New Melle v. Sullivan et al Update – Attorney Martin – The case will be set for trial.
3. German Friendship Society 30-Year Anniversary – Mayor West attended the Friday night reception at The Quarry Wine Garden with the German citizens and the Sunday dedication of a tree and dinner. The group toured the region on Saturday.

### **NEW BUSINESS**

1. Approve Dollar General Sign Permit Applications for Ground and Building as Recommended by the Planning and Zoning Commission – A motion was made by Alderman Karrenbrock and seconded by Alderman Hendrich to approve the sign permit applications. Motion passed unanimously.
2. Approve Site Plan for The Quarry Wine Garden with Contingencies as Recommended by the Planning and Zoning Commission – Due to the contingencies not being met, a motion was made by Alderman Karrenbrock and seconded by Alderman Hendrich to revoke the business license of The Quarry Wine Garden. Motion passed unanimously. A Revocation Hearing with a 14-day notice will be set for Tuesday, October 23, 2018 at 7:00 p.m. at the New Melle City Hall.
3. New Melle Country Christmas – Saturday, November 24, 2018 4:00 p.m. – City Clerk Hotfelder reported on the last committee meeting. If anyone wants to make a donation or help with set-up, please be at NMSR at 9:00 a.m. on Friday the 23<sup>rd</sup>.
4. City Entrance Signs and City Motto – Mayor West is looking into getting wooden signs for the entrances to the City and coming up with a City Motto.

**ADJOURNMENT**

Alderman Schneider made a motion to adjourn at 7:48 p.m., seconded by Alderman Hendrich. Motion passed unanimously.

Respectfully submitted,

---

Karen Hotfelder, City Clerk