

Commissioner Goodman called the meeting to order at 7:20 pm.  
Present at roll call were: Commissioner Goodman, Commissioner Sims, Commissioner McClelland, Commissioner Duggan, and Alderman Bradley.

### **APPROVAL OF AGENDA**

Commissioner McClelland made a motion, seconded by Commissioner Sims to approve the agenda as posted. Motion passed unanimously.

### **APPROVAL OF MINUTES**

A motion was made by Commissioner McClelland, seconded by Commissioner Duggan to approve the February 2, 2021 minutes. Motion passed unanimously.

### **OPEN FORUM**

1. Karen Belker revisited the question of who would maintain up-keep on a fence placed according to Ordinance 405. The discussion led to a conclusion that the landowner/business placing the fence would be responsible for the maintenance of the fence and vegetation. Concerns regarding maintenance issues would be addressed through Code Enforcement procedures.
2. Joan Schepis from Greenwood Group addressed the issue of added expense for businesses and whether a new business would be attracted to New Melle knowing there could be related expenses to comply with Ordinance 405. This raised discussion for clarification of the changes to Ordinance 405 and introduced questions from existing businesses regarding C1, C2, and C3 zoning compliance.

### **OLD BUSINESS**

3. Changes to Landscape Screening Options – no decision was made to adopt the changes to Ordinance Sections 405.250, 405.530 and 405.550. Additional discussion would be needed.

### **NEW BUSINESS**

1. General P&Z Training/Information for new P&Z Volunteers; Copies of the Requirements and Volunteer guidelines from the City of New Melle Code Information and State Requirements were provided to the Commissioners for their review.
2. Possible Improvements to the CenturyLink building at Hwy Z and Peter St. was answered by City Clerk, Marcia Gay. She will provide contact information at CenturyLink for any questions regarding the Central Office building.

### **BUILDING INSPECTION REPORT**

1. Status Report – Two Addresses, Schutzen Street and Fiddlestick Ridge; Cochran is waiting for response from their review of the properties.

### **REZONING REQUEST REPORT**

### **CODE ENFORCEMENT ITEMS**

**ADJOURNMENT**

A motion was made by Commissioner Duggan, seconded by Commissioner McClelland to adjourn the meeting at 7:50 p.m. Motion passed unanimously.