

**REGULAR MEETING**

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor Burt. The meeting was held at City Hall, 145 Almeling St., New Melle, Missouri 63365

**ROLL CALL**

- √ Mayor Steve Burt
- √ Alderman Trevor Goodman
- √ Alderman Nik Bradley
- Absent, Attorney Steve Martin
- Also present City Engineer Nathan Buehrle
- √ Alderman Janet Karrenbrock
- √ Alderman Gary Schneider
- √ City Clerk Marcia Gay

**PLEDGE OF ALLEGIANCE**

Mayor Burt led the Pledge of Allegiance

**INVOCATION PRAYER**

Alderman Schneider offered the invocation prayer

**APPROVAL OF AGENDA**

Alderman Karrenbrock made a motion, seconded by Alderman Schneider to approve the Agenda for January 10, 2023. Motion passed unanimously.

**APPROVAL OF MINUTES**

Alderman Goodman made a motion, seconded by Alderman Schneider to approve the Minutes of December 13, 2022, for the Regular Meeting, with a typo-correction. The motion was passed unanimously.

Alderman Goodman made a motion, seconded by Alderman Karrenbrock to approve the Minutes of December 19, 2022, Special Meeting, with typo-corrections (name misspellings). The motion was passed unanimously.

**OPEN FORUM**

Mayor Burt did a site check on the grade of the inlet at the corner of Peter St. and Schutzen St. and will have that location evaluated for adjustment. Also mentioned were the trees along Peter St. and are they in danger of being damaged by the ongoing construction.

Adding to that conversation, Ms. Vickie Auping at 3629 Schutzen St. noticed the inlet at that corner is in worse condition than before the construction and the culvert near the inlet is blocked. There is a very deep hole at the empty lot inlet next to her residence and would like to know how those issues will be fixed. Nathan Buehrle with Cochran Engineering explained the construction plans and assured them that issues would be addressed.

Mr. Brian Nelson, 3630 Schutzen St., asked if during the construction of Peter St. will the fire hydrant leaning at a 20-deg. angle be fixed and noticed the drainage problem in the watershed easement has not

been resolved (so far) with the construction plan. There is a significant amount of gravel in the flow area and the speed of the flow has not been addressed.

With no further discussion, open forum was closed by Mayor Burt at 7:20.

## **FINANCE REPORT**

City Clerk Gay submitted December 2022 Balance Sheets. Alderman Karrenbrock made a motion, seconded by Alderman Goodman to approve the balance sheets for December 2022. Motion passed unanimously.

## **ENGINEERING REPORT**

1. Nathan Buehrle with Cochran Engineering gave the following status report for Peter St.  
Improvements: S&A is finishing the grading for the street and adding the rock base. They are waiting for CenturyLink to move forward with utility relocations. CenturyLink has delayed the construction schedule and S&A is trying to work around their contractor and also with Ameren UE for pole relocation.
2. Change Order #2 for the Peter Street Project was submitted by Cochran Engineering. The Change Order includes the costs for adding riprap to the swale along Schutzen St. and replacing a culvert at a driveway. The Board would like to review the Change Order and consider other options that would be as effective and less expensive. Would a grass swale be an option and would a grate at the MH location be an option. The Change Order will not be presented for approval at this time.
3. Wunderlich Engineering has reached out to the Board for opinions regarding renovating the Straatmann Feed Store location. No plans have been submitted, but the Board of Aldermen look forward to working with Straatmann to maintain their presence in New Melle.

## **OLD BUSINESS**

1. An Ordinance will be presented in a future meeting to specify the amount for submitting emergency repairs for Board approval, per the Emergency Repair contract, would be above \$5,000. Any estimate less would not require pre-approval but would need notification to/by the mayor.

## **NEW BUSINESS**

1. The Audit Portfolio submitted by Sikich was approved and signatures were applied.
2. A motion was made by Alderman Karrenbrock to approve the sign permit presented by Planning and Zoning for the New Melle Food Co-op, 3560 Mill St., and seconded by Alderman Goodman. The motion passed unanimously and New Melle Food Co-op will be notified of the approval.
3. The question of responsibility of the MFA propane tank behind former Fireside would be the property owner, Joe Weber, not the City of New Melle. City Clerk Gay will notify MFA to contact Mr. Weber for removal/retention of the tank.
4. An Ordinance will have to be drafted for regulating Airbnb/short-term rentals in the City of New Melle. Examples of other city codes and requirements will be reviewed by Planning and Zoning and recommendations will be made to the Board of Aldermen.

City Hall will be closed January 19 through January 23 as the City Clerk is out of town.

The next Board of Aldermen meeting will be Tuesday, FEBRUARY 14, 2023, at 7:00 p.m. at City Hall, 145 Almeling St.

**ADJOURNMENT**

Alderman Karrenbrock made a motion, seconded by Alderman Goodman to adjourn at 8:00 p.m. Motion passed unanimously.

Respectfully submitted

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Marcia Gay, City Clerk